



VICE-PROVOST (INTERNATIONAL)

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May 22, 2019

Prof. CHEN Wen
Vice President
Wuhan University of Technology
#205 Luoshi Road, Hongshan, Wuhan
P.R.China, 430070

Dear Prof. Chen:

On behalf of the University of Calgary, I am pleased to extend an invitation to the following staff members of Wuhan University of Technology as visitors to our university in September 2019. It is understood that at the end of your visit, you will return to Wuhan University of Technology in China.

Delegate's information:

Name:	Date of Birth:	Title
Chen, Wen	April 28, 1963	Vice President
Liu, Jingxian	June 4, 1967	Dean, School of Navigation
Li, Mu	July 5, 1968	Dean, School of Law, Humanities & Sociology
Zhai, Pengcheng	Oct. 27, 1968	Dean, School of Science
Shen, Huadong	April 5, 1981	Deputy Director, Human Resources Office
Song, Weihong	April 23, 1970	Deputy Director, International Office

During your stay at the University of Calgary, you will be meeting with our faculty members from the relevant schools and faculties, to discuss the possibility of research collaboration as well as other cooperation opportunities.

You are not working for or in service to the University of Calgary. It is understood that there will be no financial support provided to you by the University of Calgary.

While you are at the University of Calgary undertaking these activities, you will be covered by the University of Calgary's general liability insurance.

Under Regulation R186(a) of the *Immigration and Refugee Protection Regulations*, foreign nationals who meet the criteria for entry as Business Visitors may enter Canada without the need to secure a work permit.

To enter Canada, you must provide Canadian immigration authorities with:

- this letter of invitation
- a valid passport as proof of your citizenship. It will be necessary for the passport to be valid for the entire length of your stay in Canada
- a temporary resident visa (TRV) or an Electronic Travel Authorization (if applicable)

Some foreign nationals from visa-exempt countries travelling to Canada by air must obtain an Electronic Travel Authorizations (eTA) prior to boarding their flight. Exceptions include U.S. citizens and travelers

with a valid visa. Please refer to the IRCC website to find out whether you need a TRV or an eTA: <http://www.cic.gc.ca/english/visit/eta.asp>

Please refer to the attached Appendix A for important information for foreign visitors.

It is your responsibility to ensure that you are adequately covered with comprehensive health care, hospitalization and repatriation insurance which is valid for all of Canada for the entire duration of your stay. This must be done at your own cost or you may wish to confirm whether your home institution/employer already provides this coverage for you.

Acceptance of this invitation is not deemed as creating an employer/employee relationship between you and the University of Calgary. As with all members of the campus community, you will be expected to observe and to conduct yourself according to all University of Calgary policies. These policies may be found on the University of Calgary website at <http://www.ucalgary.ca/policies/forms/classification>.

Please do not hesitate to contact me if you require any further information at Tel: (403) 220-5686 or E-mail: janaka@ucalgary.ca.

Yours sincerely,



Prof. Janaka Ruwanpura
Vice-Provost (International), University of Calgary, Canada

Those who contravene a provision of Section 127 of the *Immigration and Refugee Protection Act (IRPA)*: a) directly or indirectly misrepresent or withhold material facts relating to a relevant matter that induces an error in the administration of this Act (i.e., possession of a criminal record, previous illegal work in Canada, a serious medical condition, etc.) or b) who communicate false or misleading information or declarations with intent to induce or deter immigration to Canada, are guilty of an offense and liable for prosecution in the criminal courts of Canada.

Appendix A: Important Information for Foreign Visitors

<p>Canadian Consulates, Embassies & High Commissions: In order to comply with Canada's Immigration regulations, you are advised to contact the Canadian visa office responsible for the country or region where you live. For a list of Canadian embassies, high commissions and consulates, please refer to: http://www.cic.gc.ca/english/information/offices/apply-where.asp.</p>
<p>Medical Examination: You may be required to undergo a medical examination. To learn more about medical exam requirements for temporary foreign workers, please refer to the IRCC web site at: http://www.cic.gc.ca/english/information/medical/medexams-temp.asp</p>
<p>Police Certification: You may also be required to obtain police certificates. To learn more about criminal and security checks, please refer to the IRCC web site at: http://www.cic.gc.ca/english/information/security/index.asp</p>
<p>Temporary Resident Visa (TRV): Citizens of certain countries must obtain a Temporary Resident Visa (TRV) through a Canadian visa post abroad prior to entering Canada.</p> <p>Electronic Travel Authorization (eTA): Some foreign nationals from visa-exempt countries travelling to Canada by air must obtain an Electronic Travel Authorizations (eTA) prior to boarding their flight. Exceptions include U.S. citizens and travelers with a valid visa</p> <p>Please refer to the IRCC website to find out whether you need a TRV or an eTA: http://www.cic.gc.ca/english/visit/eta.asp.</p>
<p>Biometric requirements: Citizens of certain countries and territories have to give their biometrics (fingerprints and photograph) when they apply for a Temporary Resident Visa (TRV) or visitor visa. To find out whether you are an affected national, please refer to the IRCC web site at: http://www.cic.gc.ca/english/visit/biometrics.asp.</p>
<p>Tax Waiver for Non-Residents of Canada: If you will receive any financial assistance from the University of Calgary, in order to not have withholding taxes deducted, you must send to Canada Revenue Agency (CRA) a completed Regulation 105 Waiver Application form, which is accessible at: http://www.cra-arc.gc.ca/E/pbg/tf/r105/. CRA is solely responsible for assessing your application and making a decision about whether your taxes will be reduced or waived.</p>

Links to Key Information:

About Calgary: <http://www.ucalgary.ca/careersuofc/calgary/about-calgary>

Finding a Place to Live: <http://liveincalgary.com/homes-and-communities/home-rentals>

Tax Information for Non-Canadian Citizens: www.cra-arc.gc.ca/tx/nrnsdnts/menu-eng.html

Canada Border Services Agency: <http://cbsa-asfc.gc.ca/menu-eng.html>

Visitors to Canada and other Temporary Residents: <http://www.cbsa-asfc.gc.ca/publications/pub/bsf5082-eng.html>